

THE GREATER SAINT JOHN COMMUNITY FOUNDATION

Financial Statements

Year Ended December 31, 2022

THE GREATER SAINT JOHN COMMUNITY FOUNDATION

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Year Ended December 31, 2022

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INDEPENDENT AUDITORS' REPORT

To the Members of The Greater Saint John Community Foundation

Qualified Opinion

We have audited the financial statements of The Greater Saint John Community Foundation (the "Foundation"), which comprise the statement of financial position as at December 31, 2022, and the statements of changes in net assets, revenues and expenditures and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the *Basis for Qualified Opinion* section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the Foundation as at December 31, 2022, and the results of its operations and cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO).

Basis for Qualified Opinion

In common with many charitable organizations, the Foundation derives revenue from donations, the completeness of which is not susceptible of satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the Foundation and we were not able to determine whether any adjustments might be necessary to donations, excess (deficiency) of revenues over expenditures, cash from operations for the year then ended December 31, 2022, current assets and fund balances as at December 31, 2022.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditors' Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Foundation in accordance with ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with ASNPO, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Foundation's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Foundation or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Foundation's financial reporting process.

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Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Foundation's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Foundation's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Foundation to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Teed Saunders Doyle

Saint John, New Brunswick
March 2, 2023

CHARTERED PROFESSIONAL ACCOUNTANTS

THE GREATER SAINT JOHN COMMUNITY FOUNDATION

Statement of Financial Position

December 31, 2022

	General Fund	Restricted Funds	Social Innovation Fund	Endowment Funds	2022	2021
ASSETS						
CURRENT						
Cash	\$ 842,536	\$ -	\$ -	\$ -	\$ 842,536	\$ 307,551
Restricted cash	-	-	1,168,484	-	1,168,484	1,136,798
Accounts receivable	63,880	-	-	-	63,880	69,370
HST rebate receivable	9,794	-	-	-	9,794	14,647
Prepaid expenses	2,118	-	-	-	2,118	2,094
	918,328	-	1,168,484	-	2,086,812	1,530,460
INVESTMENTS (Note 4)	96,221	849,883	-	17,292,838	18,238,942	20,244,191
	\$ 1,014,549	\$ 849,883	\$ 1,168,484	\$ 17,292,838	\$ 20,325,754	\$ 21,774,651
LIABILITIES						
CURRENT						
Accounts payable	\$ 47,864	\$ -	\$ 90,322	\$ -	\$ 138,186	\$ 134,864
DEFERRED REVENUE (Note-5)	909,497	-	-	-	909,497	51,211
	957,361	-	90,322	-	1,047,683	186,075
NET ASSETS						
NET ASSETS	57,188	849,883	1,078,162	17,292,838	19,278,071	21,588,576
	\$ 1,014,549	\$ 849,883	\$ 1,168,484	\$ 17,292,838	\$ 20,325,754	\$ 21,774,651

COMMITMENTS (Note 6)

ON BEHALF OF THE BOARD

DocuSigned by:

Michael Simon

Director

DocuSigned by:

Heinz Schaefer

Director

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THE GREATER SAINT JOHN COMMUNITY FOUNDATION

Statement of Changes in Net Assets

Year Ended December 31, 2022

	General Fund	Restricted Funds	Social Innovation Fund	Endowment Funds	2022	2021
NET ASSETS - BEGINNING OF YEAR AS PREVIOUSLY REPORTED PRIOR PERIOD	\$ 406,806	\$ 1,829,305	\$ 1,082,522	\$ 18,269,943	\$ 21,588,576	\$ 19,892,213
ADJUSTMENT (Note 8)	306,170	(306,170)	-	-	-	-
AS RESTATED	712,976	1,523,135	1,082,522	18,269,943	21,588,576	19,892,213
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	(608,118)	(673,252)	(4,360)	(1,024,775)	(2,310,505)	1,696,363
FUND TRANSFER (Note 7)	(47,670)	-	-	47,670	-	-
NET ASSETS (DEFICIT) - END OF YEAR	\$ 57,188	\$ 849,883	\$ 1,078,162	\$ 17,292,838	\$ 19,278,071	\$ 21,588,576

THE GREATER SAINT JOHN COMMUNITY FOUNDATION

Statement of Revenues and Expenditures

Year Ended December 31, 2022

	General Fund	Restricted Funds	Social Innovation Fund	Endowment Funds	2022	2021
REVENUES						
Grants	\$ 244,242	\$ -	\$ 1,700,000	\$ -	\$ 1,944,242	\$ 1,972,004
Donations	-	-	-	1,451,277	1,451,277	606,998
Fund management fee	719,370	-	(5,224)	-	714,146	716,090
Investment income	130,015	222,612	17,046	-	369,673	336,246
Realized gain (loss) on disposal of investments	(80,809)	(126,644)	-	-	(207,453)	1,709,013
	<u>1,012,818</u>	<u>95,968</u>	<u>1,711,822</u>	<u>1,451,277</u>	<u>4,271,885</u>	<u>5,340,351</u>
EXPENDITURES						
Grants awarded	588,039	491,018	1,541,400	-	2,620,457	2,267,121
General support expenses	1,018,524	119,479	174,782	-	1,312,785	1,286,436
Investment management fees	14,373	28,404	-	-	42,777	90,431
	<u>1,620,936</u>	<u>638,901</u>	<u>1,716,182</u>	<u>-</u>	<u>3,976,019</u>	<u>3,643,988</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE CHANGE IN MARKET VALUE OF INVESTMENTS	(608,118)	(542,933)	(4,360)	1,451,277	295,866	1,696,363
CHANGE IN MARKET VALUE OF INVESTMENTS	-	(130,319)	-	(2,476,052)	(2,606,371)	-
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>\$ (608,118)</u>	<u>\$ (673,252)</u>	<u>\$ (4,360)</u>	<u>\$ (1,024,775)</u>	<u>\$ (2,310,505)</u>	<u>\$ 1,696,363</u>

THE GREATER SAINT JOHN COMMUNITY FOUNDATION

Statement of Cash Flows

Year Ended December 31, 2022

	2022	2021
OPERATING ACTIVITIES		
Excess (deficiency) of revenues over expenditures	\$ (2,310,505)	\$ 1,696,363
Items not affecting cash:		
Realized (gain) loss on disposal of investments	207,453	(1,709,013)
Change in market value of investments	<u>2,606,370</u>	<u>-</u>
	<u>503,318</u>	<u>(12,650)</u>
Changes in non-cash working capital:		
Accounts receivable	5,490	394,958
HST rebate receivable	4,853	(13,543)
Prepaid expenses	(24)	(229)
Accounts payable and accrued liabilities	3,321	(88,596)
Deferred revenue	<u>858,286</u>	<u>(264,094)</u>
	<u>871,926</u>	<u>28,496</u>
Cash flow from operating activities	<u>1,375,244</u>	<u>15,846</u>
INVESTING ACTIVITIES		
Purchase of investments	(2,043,415)	(19,026,892)
Proceeds on disposal of investments	<u>1,234,842</u>	<u>19,036,870</u>
Cash flow from (used by) investing activities	<u>(808,573)</u>	<u>9,978</u>
FINANCING ACTIVITY		
Repayment of long term debt	<u>-</u>	<u>(30,000)</u>
Cash flow from (used by) financing activity	<u>-</u>	<u>(30,000)</u>
INCREASE (DECREASE) IN CASH FLOW	566,671	(4,176)
Cash - beginning of year	<u>1,444,349</u>	<u>1,448,525</u>
CASH - END OF YEAR	<u>\$ 2,011,020</u>	<u>\$ 1,444,349</u>
CASH CONSISTS OF:		
Cash	\$ 842,536	\$ 307,551
Restricted cash - Social Innovation Fund	<u>1,168,484</u>	<u>1,136,798</u>
	<u>\$ 2,011,020</u>	<u>\$ 1,444,349</u>

THE GREATER SAINT JOHN COMMUNITY FOUNDATION

Notes to Financial Statements

Year Ended December 31, 2022

1. PURPOSE OF THE FOUNDATION

The Greater Saint John Community Foundation (The "Foundation") is incorporated as a corporation without share capital under the laws of the Province of New Brunswick. It was established in 1976 to serve as a trustee of the investments, which are held for charitable, educational and cultural purposes.

The Foundation is registered as a charitable organization under the Income Tax Act (Canada) and, as such, is exempt from income taxes and is able to issue donation receipts for income tax purposes.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations ("ASNFPO").

Fund Accounting

The accounts of the Foundation are maintained in accordance with the principles of restricted fund accounting for contributions. For financial reporting purposes, the accounts have been classified into the following funds:

General Fund

The General Fund reports amounts, including donations, fundraising and investment income, to be used to support charitable grants and administration. The donors have placed no restrictions on the use of the funds. The distribution of grants is determined by the Board of Directors.

Restricted Funds

The Restricted Funds report amounts, including donations and investment income, to be used to support charitable grants and administration. The donors have specified the charitable purposes for which the various funds' income is to be used.

Endowment Funds

The Endowment Funds consist of contributions designated by donors to remain in perpetuity.

Social Innovation Funds

Starting in 2018, the Foundation entered into an agreement with the Regional Development Corporation (RDC) to administer the Social Innovation Fund (SIF). The SIF program was formed to help end generational poverty in the City of Saint John and is comprised of \$8.5 million to be allocated over a five year period. Under the agreement, the Foundation, in consultation with Living SJ, is responsible for the development, implementation and oversight of the SIF program and the operations of the fund. The fund is to be maintained in a separate bank account and its operations, including allowable administration expenses, are specified in the agreement.

Cash and Cash Equivalents

The Foundation considers cash on hand, short-term deposits and balances with banks, net of overdrafts as cash or cash equivalents. Cash and cash investments included in the investment listing (Note 4) are excluded from cash and form part of the investing activities of the Foundation.

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THE GREATER SAINT JOHN COMMUNITY FOUNDATION

Notes to Financial Statements

Year Ended December 31, 2022

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (*continued*)

Investments

Fair values of investments are determined using year end quoted market prices.

The investments of the Foundation are held in the custody of TD Waterhouse Canada Inc. and consist of liquid fixed income and equity portfolios of pooled funds.

Revenue Recognition

Donations are recognized as revenue of the appropriate fund when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured, since pledges are not legally enforceable claims.

Grants are recognized as revenue of the appropriate fund when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Investment income, which consists of interest, dividends, income distributions from pooled funds, and realized and unrealized gains and losses, is recognized as revenue of the appropriate fund when earned.

General Support Expenses

General support expenses are allocated between the General Fund and the Restricted Funds. The Restricted Funds are charged either 0.75% or 2% of the average monthly balance per annum with the remainder of the expenses charged to the General Fund.

Contributed Marketable Securities, Materials, and Services

Marketable securities donated to the Foundation are recorded as donation income when received. Donated materials and contributed services are recorded at fair value where the value can be reasonably determined.

Volunteers contribute a significant amount of their time each year. Because of the difficulty in determining their fair value, these contributed services are not recognized in the financial statements.

Financial Instruments Policy

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in excess (deficiency) of revenue over expenditures. All other financial instruments are reported at amortized cost, and tested for impairment, at each reporting date. Transaction costs on the acquisition, sale, or issue of financial instruments are expensed when incurred.

Measurement Uncertainty

The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenues and expenditures during the period. These estimates are reviewed periodically, and as adjustments become necessary, they are reported in earnings in the period in which they become known. Actual results could differ from these estimates. An example of a significant estimate is the recoverability of investments.

THE GREATER SAINT JOHN COMMUNITY FOUNDATION

Notes to Financial Statements

Year Ended December 31, 2022

3. FINANCIAL INSTRUMENTS

The Foundation is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about the Foundation's risk exposure and concentration as of December 31, 2022.

(a) Liquidity risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The Foundation is exposed to this risk mainly in respect of accounts receivable, accounts payable, and other obligations.

(b) Currency risk

Currency risk is the risk that the fair value of the future cash flows of a financial instrument will fluctuate due to changes in foreign exchange rates. Certain of the Foundation's investments were denominated in United States dollars or other foreign currencies. Consequently, some assets are exposed to foreign currency fluctuations. At year end, the Foundation held investments denominated in foreign currencies in the amount of \$4,635,828 (2021 - \$nil).

(c) Interest rate risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. In seeking to minimize the risks from interest rate fluctuations, the Foundation manages exposure through its normal operating and financing activities. The Foundation is exposed to other price risk through its investment in equity pooled investment.

(d) Other price risk

Other price risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices (other than those arising from interest rate risk or currency risk), whether those changes are caused by factors specific to the individual financial instrument or its issuer, or factors affecting all similar financial instruments traded in the market. The Foundation is exposed to other price risk through its investment in equity pooled investments.

4. INVESTMENTS

	<u>2022</u>	<u>2021</u>
Cash and cash equivalents (cost - \$1,151,894; 2021 - \$20,244,191)	\$ 1,141,179	\$ 20,244,191
Fixed income (cost - \$1,298,616; 2021 - \$nil)	1,210,933	-
Canadian equity (cost - \$13,029,966; 2021 - \$nil)	11,251,001	-
U.S. Equity (cost - \$3,065,177; 2021 - \$nil)	2,665,835	-
Foreign equity (cost - \$2,299,657; 2021 - \$nil)	1,969,994	-
	<u>\$ 18,238,942</u>	<u>\$ 20,244,191</u>

THE GREATER SAINT JOHN COMMUNITY FOUNDATION

Notes to Financial Statements

Year Ended December 31, 2022

5. DEFERRED REVENUE

	<u>2022</u>	<u>2021</u>
Community Foundations of Canada - Investment Readiness Program	\$ 863,497	\$ -
Community Foundations of Canada - Recovery Fund Honorarium	46,000	-
Community Foundations of Canada - Communities for Gender Equality administrative revenue	-	1,211
Learning Together Project grant	-	50,000
	<u>\$ 909,497</u>	<u>\$ 51,211</u>

6. COMMITMENTS

The Foundation leases office premises in Saint John, NB. The lease, which is being accounted for as an operating lease, is for a term of five years expiring October 31, 2024.

The future minimum lease payments as at December 31, 2022, are as follows:

2023	\$ 23,328
2024	19,888
	<u>\$ 43,216</u>

7. INTERFUND TRANSFER

During the year, the Foundation transferred the unused COVID-19 wage subsidies and forgivable portion of the Canada Emergency Business Account loan of \$47,670 to the principle of the Endowment Funds.

8. PRIOR PERIOD ADJUSTMENT

During the year it was determined that grants previously recorded in the General Fund should have been expensed in the Restricted Fund. Consequently, the correction has been reflected as an adjustment to the opening balances of net assets for the General and Restricted Funds.